

Data Reporting for 2026-27 IPCT Expansion Teams: Alliance for Healthier Communities

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**Ontario
Health**

Purpose



- To provide an overview of the aggregate data reporting requirements for 2026-27 IPCT expansion teams

Overview: Data reporting for the IPCT expansion

Data is an essential part of demonstrating impact

- Collecting data is a meaningful way to demonstrate the impact of IPCT expansion funding to show how it benefits **patients, communities, and the health care system.**
- The data you submit is used to:
 - Track progress towards: (1) the provincial goal to connect everyone in the province to a family doctor or primary care provider by 2029, and (2) funding-specific targets such as patient attachment
 - Maintain support for the investment in primary care teams' expansion



The approach for IPCT expansion data is two-pronged

Interim

- Aggregate Excel template submitted by the lead organization on behalf of the team
- Provides high-level information on patient attachment and hiring

Final

- Record-level data submitted by each organization that attaches patients within the team separately
- Requires data sharing agreements with each Health Information Custodian (HIC)
- Provides detailed data on patients, teams and staff

Key concepts and definitions

Definition: Patient Attachment

Patient attachment:

A documented and ongoing relationship with a primary care clinician (i.e., physician or nurse practitioner) or team working in a publicly funded system. The documentation could be through formal registration or signed enrolment and consent form.

Implementation notes:

Holistic reporting

- Patients newly attached to *any* clinician on your team count (not limited to expansion-funded positions)
- Patients newly attached to *any* organization within your expansion team count (include attachments to lead and partner organizations)

Timing

- A patient should be considered attached as soon as the ongoing, documented relationship is established (no need to wait for the first visit)

Definitions: Net-new patients/New patients

Net-new patients attached (Performance metric)

- The number of patients attached to the team *above* the number of patients attached at baseline. Net-new attachment means there is growth in the overall size of the team's total patients attached.
- New patients that are replacing patients that have moved, changed providers, or died do not count towards net-new patients attached.

New patients attached (Supporting metric)

- The number of newly attached patients in the reporting period.
- Any new patient attached during the reporting period counts.

Definitions: Net-new patients/New patients

Net-new patients attached (primary metric)

- The number of patients attached to the team *above* the number of patients attached at the baseline. Net new attachment means there is growth in the number of patients attached to the team since the previous slide.
- New patients that are replacing patients that have moved, changed providers, or died do not count towards net-new patients attached.

New patients attached (secondary metric)

- The number of newly attached patients in the period.
- Any new patient attached during the period.

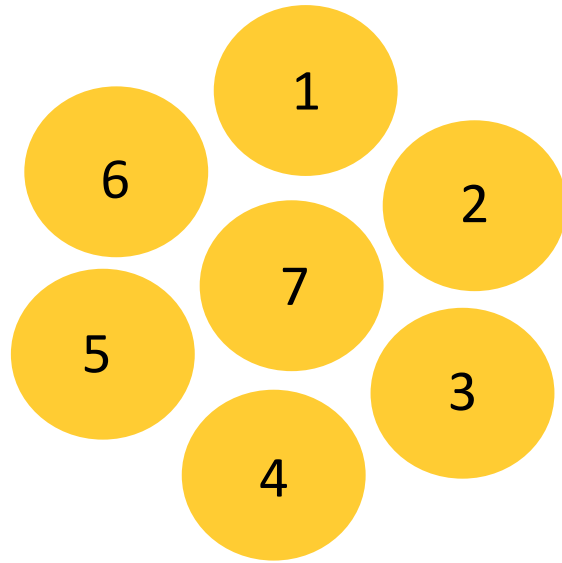
Why focus on net-new patients attached?

The core purpose of the IPCT expansion funding is to **increase the size** (and number) of interprofessional primary care teams in Ontario.

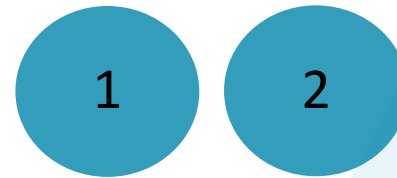
Example: Net-new patients/New patients

CONCEPT:

Newly attached patients



Unattached patients
(moved, died)



- **Net-new patients attached** = 5 (newly attached patients – unattached patients)
- **New patients attached** = 7 (all newly attached patients)

CALCULATION:

- **Net-new patients attached** = current number of patients attached minus number of patients attached at baseline
- **New patients attached** = number of new patients attached across reporting periods

Reporting process

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- Note: for 2026-27, data reporting is *separate* from milestone reporting; details of the milestone report will also be released soon

[illegible]

Reporting process

- Monthly attachment reports are due on the **15th day of the following month**; for example, reporting for August is due September 15th
 - If the 15th falls on a weekend or holiday, defer to the next business day
- Submit your reports to IPCTsubmission@ontariohealth.ca

1. One-time baseline report

Step 1: Review the Instructions Tab

- This tab has key definitions and instructions needed to correctly complete the template
- Note that fields in white are pre-populated based on information provided in your implementation plan
- Your team is responsible for completing the fields in yellow

**Baseline Attachment – Instructions**

Introduction

Teams funded through the 2026-27 Interprofessional Primary Care Team (IPCT) expansion received a target number of **net-new** patients to attach by July 31, 2027 for expansion teams and December 31, 2027 for new teams. Net-new patients attached is calculated by comparing the team's total number of patients attached (e.g., for some models this means their total roster size) as of the end of the reporting month minus the team's total number of patients attached at baseline (March 31, 2026). Teams will also report the number of new patients attached each month as contextual information.

Key Definitions

Patient attachment: Documented and ongoing relationship with a primary care clinician (i.e., physician or nurse practitioner) or team working in a publicly funded system. The documentation could be through formal registration or signed enrolment and consent form.

Total number of patients attached to the organization: the total number of patients that are attached to each organization using the definition of attachment above. For example, for some models this means the organization's **total** roster size.

Expected monthly patients attached: the number of net-new patients your whole team expects to attach each month in order to achieve your target by the deadline.

General Instructions

- Teams only need to submit this information once by emailing this template to IPCTsubmission@ontariohealth.ca.
- The lead organization submits one template on behalf of their team.
- Ensure baseline data is accurate as of March 31, 2026 (baseline month).
- If you need to adjust your baseline following initial submission, contact IPCTsubmission@ontariohealth.ca.
- Please **do not** alter the table or modify the column headings in any way, and ensure that all values are entered only **within** the table.

How to Complete the Template

- Only yellow fields require input.
- Dropdown fields must be selected, not typed.
- All other fields require manual entry.

Data Entry Guidelines

- Report cumulative totals where specified.
- Leave blank or enter 0 where appropriate.

Quality Assurance

- Review all entries for completeness and accuracy.
- Ensure consistency with internal records.

Step 2: Review the pre-populated fields

- The **white** fields in the template will be pre-populated based on the information provided in your implementation plan and partnerships register
- Ensure the information is accurate
 - Check whether all partners that attach patients are included
 - If there are partners that don't attach patients, they should be excluded here
 - Ensure all proposal IDs for 2025-26 and 2026-27 are included for each organization

PCAT 2026/27 - Patient/Client Attachment Reporting



PROPOSAL ID:

REGION:

DATE:

NAME OF SUBMITTER:

EMAIL / POINT OF CONTACT:

CE-030-1043

Central

What was the **total** (cumulative) number of patients/clients attached to a family physician, nurse practitioner or a team at your organization as of March 31, 2026 (baseline month)?
This number should represent **every** patient attached to the organization (not just newly attached patients).

PART 1: Baseline number of patients attached at each organization

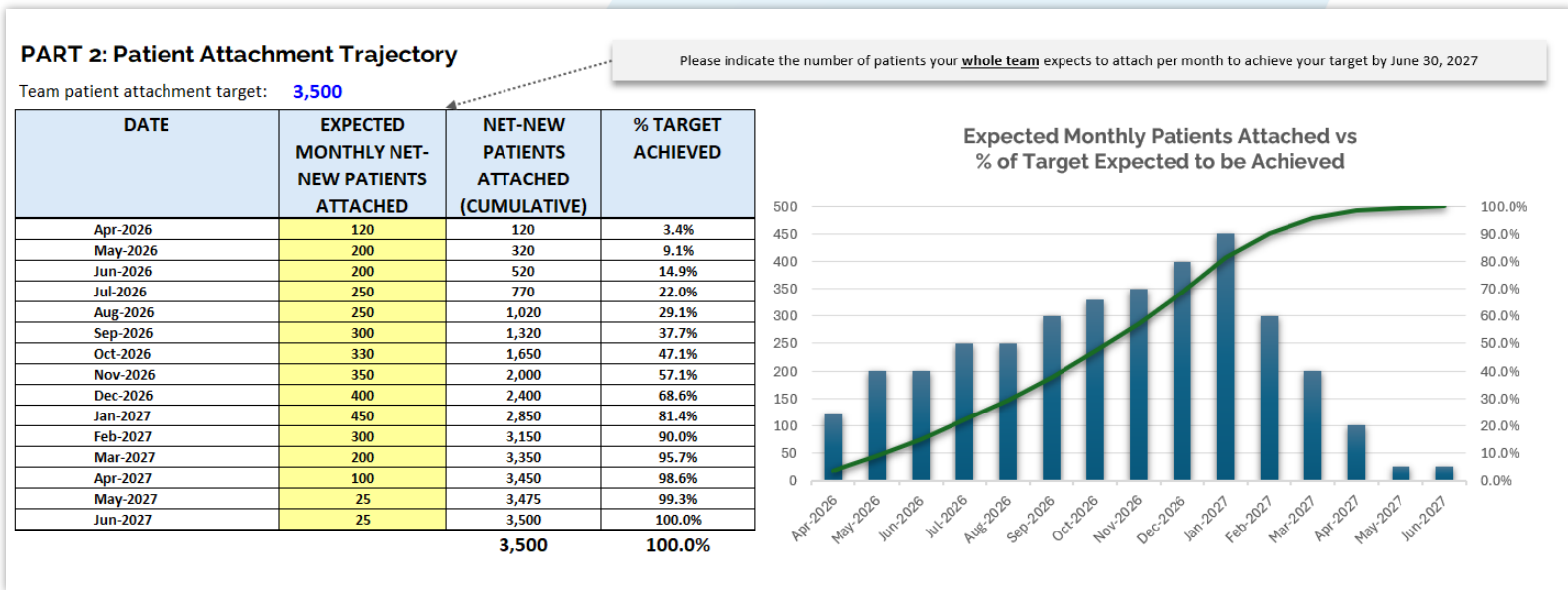
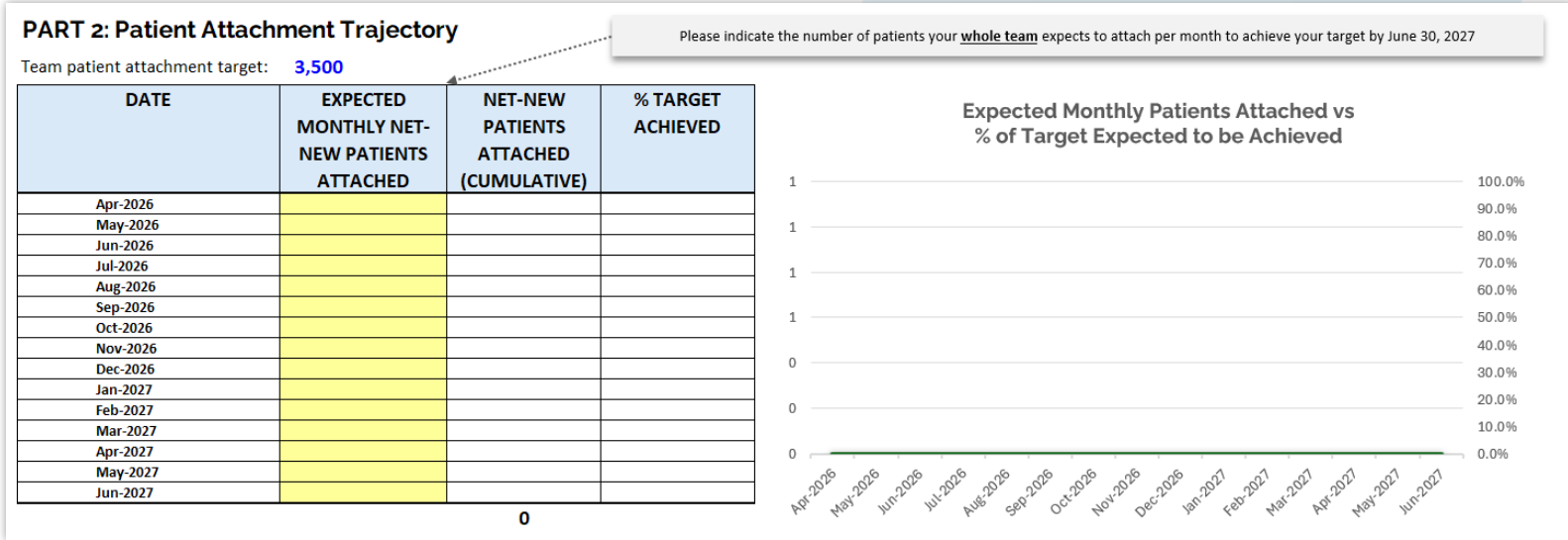
ORGANIZATION NAME	PROPOSAL ID(s)				TOTAL NUMBER OF PATIENTS ATTACHED TO THE ORGANIZATION AT BASELINE
Cedar Valley Family Health Team	CE-030-1043	CE-030-1040			
Oak Forrest Community Health Centre	CE-030-1043				
Pine Trail Nurse Practitioner Led Clinic	CE-030-1043	CE-030-0022			
Sprucedale Community Connections	CE-030-1043				

Reminder: only yellow cells are filled by the IPCT expansion team

- [illegible]

Step 4: Add your expected attachment trajectory

- Check that your pre-populated attachment target is correct
- As a team, discuss how many net-new patients you expect to attach each month in order to meet your target deadline
- Enter the expected numbers of net-new patients attached each month in the yellow cells



2. Monthly report

Step 1: Review the instructions tab

- This tab has key definitions and instructions needed to correctly complete the template

**Attachment and Hiring Data Collection Template – Instructions**

Introduction

Teams funded through the 2026-27 Interprofessional Primary Care Team (IPCT) expansion received a target number of **net-new** patients to attach by July 31, 2027 for expansion teams and December 31, 2027 for new teams. Net-new patients attached is calculated by comparing the team's total number of patients attached (e.g., for some models this means their total roster size) as of the end of the reporting month minus the team's total number of patients attached at baseline (March 31, 2026). Teams will also report the number of new patients attached each month as contextual information.

Key Definitions

Patient attachment: a documented and ongoing relationship with a primary care clinician (i.e., physician or nurse practitioner) or team working in a publicly funded system. The documentation could be through formal registration or signed enrolment and consent form.

Total number of patients attached to the organization: the total number of patients that are attached to each organization using the definition of attachment above. For example, for some models this means the organization's **total** roster size.

New patients attached in the reporting month: the number of new patients that have been attached in the current reporting month. This is different from the total number of patients attached, as it captures new patients regardless of the change in the total number of patients attached (which can vary depending on various circumstances).

General Instructions

- Reporting is required on a monthly basis.
- Ensure all data reflects activity up to the end of the current reporting month.
- Note that there are two tabs for completion: Attachment Reporting and Hiring Reporting.
- Leads are responsible for submitting one report on behalf of all partner organizations.
- Please submit on or before the deadline, which is the 15th of each month or the next business day when the 15th falls on a weekend or holiday, by emailing this template to IPCTsubmission@ontariohealth.ca.
- Complete all cells shaded in yellow; all other cells are pre-populated based on your team's implementation plan. To change a value in a pre-populated cell contact IPCTsubmission@ontariohealth.ca.
- Please **do not** alter the table or modify the column headings in any way, and ensure that all values are entered only **within** the table.

How to Complete the Template

- Yellow fields require input.
- Dropdown fields must be selected, not typed.
- All other fields require manual entry.

- ## Attachment reporting tab

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Step 4: Add the number of filled FTEs

- The number of budgeted FTEs will be pre-populated based on your implementation plan
- Fill in the number of filled FTEs as of the last day of the reporting month

Hiring reporting tab

PCAT 2026/27 - Monthly Hiring Report 

EXPANSION FUNDED POSITION	HIRING ORGANIZATION	BUDGETED FTEs	FILLED FTEs
Nurse		0.50	0.50
Nurse practitioner		2.00	0.00
Physiotherapist		0.50	0.00
Physician		1.00	1.00

What was the number of full-time equivalents filled for this position as of the last day of the reporting month?

Reminder: the lead organization from each 2026-27 IPCT expansion team submits the completed documents to IPCTsubmission@ontariohealth.ca

Key dates

First submission

- The first submission is due September 15, 2026; it covers April 1, 2026 to August 31, 2026
- It includes both the **baseline attachment reporting template** AND the **monthly reporting template**
 - The baseline date is March 31, 2026 since teams can start counting patients attached for 2026-27 funding on April 1, 2026
 - For the monthly template:
 - The *Total Number of Patients Attached to the Organization* field is as of August 31, 2026
 - The *New Patients Attached in the Reporting Month* field is the total number of new patients attached from April 1, 2026 to August 31, 2026 since this is a catch-up report

Subsequent submissions

- Monthly attachment reports are due on the **15th day of the following month**, therefore the second submission is due October 15, 2026; it covers September 1, 2026 to September 30, 2026
- Only the monthly reporting template is required

Key dates visualized

March 31, 2026:

Baseline date: your net-new patients attached will be calculated by comparing with this date

September 15, 2026:

First report: teams submit their baseline report and first monthly report; it covers the period of April 1, 2026 to August 31, 2026

November 15, 2026:

Third report: teams submit a monthly report covering the period of October 1, 2026 to October 31, 2026

April 1, 2026:

Start date: patients attached as of April 1 count toward teams' attachment targets

October 15, 2026:

Second report: teams submit a monthly report (only) covering the period of September 1, 2026 to September 30, 2026

December 15, 2026:

Fourth report: teams submit a monthly report covering the period of November 1, 2026 to November 30, 2026

Scenarios

Scenario 1: 2025-26 AND 2026-27 funding + target met

Situation: A team received 2025-26 expansion funding and met their patient attachment target. Now they are receiving 2026-27 expansion funding.

Reporting process:

- This team will switch from the 2025-26 milestone reporting template to the 2026-27 Excel reporting template September 15. Their proposal IDs from 2025-26 and 2026-27 should be included in their monthly submission.
- If they met their 2025-26 target before April 1, 2026, all patients attached reporting from April 1 forward will count towards their 2026-27 target.*
- If they met their 2025-26 target after April 1, 2026, all patients attached after the month their target was achieved will count towards their 2026-27 target.*

***NOTE:** the provincial data team will move patients attached to the next year after target completion. There is no action needed on the part of the IPCT expansion team.

Scenario 2: 2025-26 AND 2026-27 funding + target not met

Situation: A team received 2025-26 expansion funding but they have not yet met their patient attachment target. Now they are receiving 2026-27 expansion funding.

Reporting process:

- This team will switch from the 2025-26 milestone reporting template to the 2026-27 Excel reporting template September 15. Their proposal IDs from 2025-26 and 2026-27 should be included in their monthly submission.
- Their monthly patients attached will continue to count toward their 2025-26 patient attachment target until it is complete. Once complete, their patients attached will start counting towards 2026-27.
- If there is a partner that was not part of the 2025-26 team, that organization's monthly patients attached will immediately count towards 2026-27.

Scenario 3: Multiple 2026-27 teams



Situation: An organization is part of multiple 2026-27 teams.

Reporting process:

- In this scenario, the organization must have a discussion with their partners about what proportion of their patients attached will be counted towards the target for which expansion team. The provincial data team will collect this information and apply it automatically (no action needed on the part of the organization or expansion team).
- For example, they might decide that 40% of their patients attached will count towards the target for one expansion team, and 60% will count towards the other.

***NOTE:** only one monthly reporting template is required

Scenario 4: Major change within an organization



Situation: There is a major change within an organization (e.g., physician departures) that impacts the total number of patients attached.

Reporting process:

- Contact the provincial data team at IPCTsubmission@ontariohealth.ca and, along with your regional rep, we will help find a solution.

Scenario 5: Some organizations within the team are submitting record-level data

Situation: Ontario Health is establishing data sharing agreements with lead and partner organizations to enable the submission of record-level data on a rolling basis. This means that for a period of time some organizations within a team will be submitting aggregate data while others may be submitting record-level data.

Reporting process:

- The new aggregate reporting template is built to handle this scenario. In this instance, the row for the organization that is submitting the record-level data can be left blank in the Excel template.
- Ontario Health will ensure the expansion team is informed of the number of net-new and new patients attached by all leads and partners regardless of how they are submitting.

Thank you!

IPCTsubmission@ontariohealth.ca